

STUDENT PASS NEW APPLICATION FORM

PERSONAL DETAILS

Full Name:
 (capital letter)

Home Address:
 (in Malaysia)

Postcode:

City:

Passport Number:

Passport Expired Date:

Nationality:

Faculty:

Matric No:

Email:

Phone No:

PERSONAL BOND DETAILS

Receipt Number: Payment Date:

Amount:

In order to refund my Personal Bond Letter, I grant permission for the refund of the Personal Bond to:

- Own account
- Endowment Fund UTeM

Please be kindly informed that you are required to cancel your student visa first upon making a Personal Bond Claim.

NO.	DOCUMENTS	DETAILS	INSTRUCTION TO STUDENT	REMARK
1	Passport (Original document)	At Least 18 MONTHS VALIDITY from the Student Pass expiry date	Passport must be in good condition	
2	Passport photocopy (1 copies)	ALL PAGES including black page (from page 1 to the last page of passport)	The copy must be clear and clean & printed in A4 size and one sided with entry stamp	
2	E-Val	Hardcopy	Print out	
3	E-Visa / Single Entry	Hardcopy/show at your passport	Print out / Photocopy	
4	Personal Bond Receipt	Make a payment to Bursary	Photocopy	
5	Medical Slip		Original copy	

NO.	PAID TO	DETAILS (RM)	INSTRUCTION TO STUDENT	REMARK
1	CISMO	RM 70 + SINGLE/MULTIPLE ENTRY VISA (depends on country) Can refer back of this form	Pay at CISMo	

IMPORTANT

FOR NEW APPLICATIONS, DOCUMENTS HAVE TO BE SUBMITTED TO CISMo AT TWO (2) MONTHS BEFORE THE EXPIRY DATE.

FAILING TO DO SO WILL LEAD TO PAYMENT OF RM1200.00 PENALTY.

 Student Signature

 Date